

## July Checklist

We are looking forward to you beginning law school in August! To complete the next steps necessary for your enrollment, please review this checklist of tasks. Some of the tasks listed are required and others are optional. Please contact our office with any questions.

**Register for Classes**

You will receive your class schedule and registration information by email later this month. You will need to register for your assigned classes in LOCUS.

**LOCUS**

Please refer to the information sent previously regarding how to access your LOCUS account.

**Required 1L Financial Planning Webinars**

Register and attend the required 1L Financial Planning for Law Students webinars on Monday, July 15 at 12:00PM CT OR Tuesday, July 16 at 6:00PM CT.

**Loyola Law School 101**

This is a free opportunity that will take place virtually Thursday, July 18, 12:00-3:00pm and Friday, July 19, 12:00-4:00pm CT on Zoom. Register by Friday, July 12 and review a list of [FAQs](#).

**Loyola Email**

Please check your Loyola email for updates from the University on a regular basis. *Please note there are two phishing scams impacting LUC emails. If you receive an email you are not sure about please contact the University's ITS Service Desk at [ITServiceDesk@luc.edu](mailto:ITServiceDesk@luc.edu).* The JD Admission Office will continue to utilize the email provided when you applied for admission. If you would like to update your preferred email for communications, please use the [update contact information](#) form.

**Financial Aid Award in LOCUS**

Once your financial aid award has been posted in LOCUS an email will be sent from the Financial Aid Office to your Loyola email account with information on next steps for applying for loans. Please review your to-do list within the Tasks tile in LOCUS for more information. If you have questions, please contact the Financial Aid Office at [lufinaid@luc.edu](mailto:lufinaid@luc.edu).

**Refund Direct Deposit Profile**

If you have applied and have been approved for federal loans for the academic year, to receive a refund, after tuition has been paid, you will need to set up a Refund Direct Deposit Profile in LOCUS by **August 1**. Refunds are typically available beginning 10 days prior to the start of school.

**Rambler Card**

The Rambler Card is Loyola's official ID card and identifies all members of the Loyola community. Once you receive your Loyola username and password, you can submit a photo for your Rambler Card via [Loyola's OnLine Card Office](#) or the GET app (available at no charge for iOS and Android). Please review the criteria outlined on the website before submitting an image by **August 1**. There will be designated times during Orientation week to pick up your Rambler Card.

**Tuition Payment**

Loyola will generate [electronic bills \(e-bills\)](#) for incoming law students on July 15 and tuition will be due on August 5. If you have completed the loan application process and your LOCUS account indicates that funds will be arriving prior to the start of school, you will not be assessed a late fee. Loyola offers several [installment plans](#) for those who will be covering some portion of their tuition out-of-pocket. As a reminder, your seat deposit will be paid toward your fall semester tuition.

**Immunization Records**

The State of Illinois requires that all incoming students enrolled in 7 or more credit hours must show proof of immunity. Students must complete a **two-step process**. Please complete this process as soon as you are able to do so, and no later than **August 1**. You should first [enter your immunization information into Loyola Health](#). Then, you must upload a copy of your official immunization record to [Loyola Health](#). If you have any questions, contact the [Wellness Center](#) at [studentimmunizations@LUC.edu](mailto:studentimmunizations@LUC.edu).

**Student Health Insurance**

All law students are required to show proof of health insurance. You will automatically be charged for health insurance unless you are covered by another insurance plan. If you have your own insurance coverage, or are covered by a parent or spouse's plan, you may waive out of Loyola's Student Health Insurance by providing proof of other coverage. You will need to [complete the waiver through LOCUS](#), once you have registered for classes. The deadline to complete this process is **October 1**. Students accepting Loyola's Student Health Insurance may choose the "fast-track" enrollment option once they have an insurance charge on their student account. Fast-tracking confirms that you have accepted Loyola's Student Health Insurance coverage, activates your enrollment into the plan, and allows an insurance card to be generated within 7-10 business days.

 **Student Optional Disclosure of Private Mental Health Information**

In compliance with the State of Illinois Student Optional Disclosure of Private Mental Health Act, all incoming students of Loyola University Chicago have the opportunity to identify any adult individual/s that you would wish to be notified in the event that a qualified mental health provider employed by the University refers you for inpatient psychiatric hospital care if it is determined you might pose a danger to yourself or others. *Completion and submission of this [form](#) is optional.*

 **Save the date for Mandatory JD Program Orientation**

Full-time students: **Wednesday, August 14 through Friday, August 16, 2024** (attendance on all days is required);  
Weekend JD students: **Friday, August 23, 2024.**

 **Staying Best Friends**

The first Staying Best Friends gathering will be held on Friday, September 6 from 6:00 –7:30PM. This program is designed for couples who would like to achieve their JD at Loyola and not lose their spouse or significant other in the process. One partner or both partners may be obtaining a JD to participate. If you are interested, please send your RSVP to Father Jerry Overbeck at [joverb2@luc.edu](mailto:joverb2@luc.edu).